

Ref. No.: SMS/LKO/ADM/Conf/2013/01

Date: 06.08.2013

To,
Prof. (Dr.) Bharat Raj Singh
Director
SMS Institute of Technology
Lucknow.

Ref.: Increment of Salary

Dear Sir,

The Management Committee wishes to extend heartfelt congratulations to you for the successful completion of one more academic year and takes the privilege of putting on record its appreciation and deep sense of gratitude for the high quality and dedicated services rendered by you. The Institute has really occupied a place where it is looked at by other institutions as a benchmark for quality education, training and research. It was your pro-active approach due to which the institute has not only been able to attract the best talents for admission to various courses but also has been able to fill in all seats in the various courses leaving the competing institutions much behind. The Management Committee is fully confident that your rich experience, added with the loyalty for institution and commitment to quality, will take the institution to the forefront of the professional education.

I am pleased to convey the decision of the Management Committee that with effect from 1st **July, 2013**, you will be getting a salary as per the details given below:

a) Basic Pay	:	Rs.	21,900.00
b) Dearness Pay (50% of Basic Pay)	:	Rs.	10,950.00
c) D.A. 85% of (Basic Pay + Dearness pay)	:	Rs.	27,923.00
d) HRA 15% of (Basic Pay + Dearness pay)	:	Rs.	4,928.00
e) Performance Allowance	:	Rs.	2,000.00
f) Special Allowance	:	Rs.	6,000.00
g) Employers PF Contribution	:	Rs.	780.00


TOTAL : Rs. 74,481.00

You are further entitled to engage a driver with a salary upto Rs. 5000/- per month.

We hope that you, with your committed team, will bring many more laurels to the institution in the days to come.

Thanking you,

Yours sincerely,


(Sharad Singh)
Secretary