

Ref. No.: SMS-IT/LKO/ADM/Conf/2011/

Date: 21/07/2011

To,
Prof. (Dr.) Bharat Raj Singh
Professor & Head
SMS Institute of Technology
Lucknow

Dear Dr. Singh,

I am really happy to learn that you have obtained Ph.D. Please accept my congratulations on this great academic achievement. It may be put on record that your Ph.D. degree has not only brought laurel to you individually but has also added a lot to the intellectual capital of the Institute.

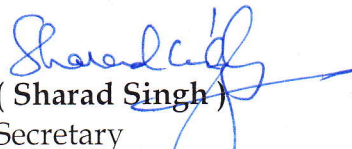
I hope that you will continue to give your best to the Institute and will keep on upgrading your academic worth in future.

Consequent upon the conferment of Ph.D. degree on you, the Management Committee has decided to appreciate this academic achievement by granting one special annual increment to you with effect from 1st July, 2011. Now your pay structure will be as given below :

a) Basic Pay	:	Rs.	20,900.00
b) Dearness Pay (50% of Basic Pay)	:	Rs.	10,450.00
c) D.A. 75% of (Basic Pay + Dearness pay)	:	Rs.	23,513.00
d) HRA 15% of (Basic Pay + Dearness pay)	:	Rs.	4,703.00
e) Special Allowance	:	Rs.	5,000.00
f) Employers PF Contribution	:	Rs.	780.00
TOTAL			: Rs. 65,346.00

Congratulations once again.

Yours faithfully,


(Sharad Singh)
Secretary

c.c. to 1. Registrar
2. Accounts Officer

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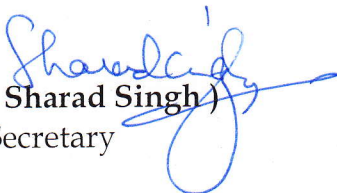
Dear Dr. Singh,

I have pleasure in informing you that based on your annual performance report and observation; the management committee is pleased to grant the annual increment which will be effective from 1st July, 2011. Now your pay structure will be as given below:

a) Basic Pay	:	Rs.	20,450.00
b) Dearness Pay (50% of Basic Pay)	:	Rs.	10,225.00
c) D.A. 75% of (Basic Pay + Dearness pay)	:	Rs.	23,006.00
d) HRA 15% of (Basic Pay + Dearness pay)	:	Rs.	4,601.00
e) Special Allowance	:	Rs.	5,000.00
f) Employers PF Contribution	:	Rs.	780.00
TOTAL			: Rs. 64,062.00

I wish and hope that you will continue to contribute your best to the Institute so that it could achieve new height of excellence in the forthcoming academic session.

Yours sincerely,


(Sharad Singh)
Secretary